

APPENDIX 1 – MEDICAL ACADEMY

The guidelines for being a member of the Medical Academy are stated in the contract signed by both student and parent. Should a student be out of compliance in any of the areas outlined in the contract the following procedure will be initiated to get the student back within the guidelines or exited from the program.

1. **GRADE AVERAGE**- C or above in all content areas
 - a. Teacher will conference individually with student with regard to the nature of the problem. (i.e. Tests, participation, homework, etc.)
 - b. Student/teacher will implement plan of action for correcting the grade issue
 - c. Teacher will contact parent via email/phone to discuss the grade and plan for bringing grade up so student is in compliance
 - d. Teacher will monitor grade via My Student/Class teacher for progress at each grading interval. (progress report/report card)

GRADE AVERAGE AT END OF SCHOOL YEAR WILL DETERMINE STUDENT REMAINING IN MEDICAL ACADEMY TRACK. SHOULD ANY CONTENT CLASS GRADE BE BELOW C AVERAGE FOR THE YEAR, STUDENT WILL BE DISMISSED FROM PROGRAM (with few exceptions).

2. **CODE OF CONDUCT/SCHOOL DISCIPLINE POLICIES**

Students agree to an “**above reproach**” code of conduct and to follow all conduct policies set forth by WRHS.

Should an academy member be cited for breach of conduct/school policies, on and off campus, etc. the following procedure will be implemented:

- a. Teacher will conference with student with regard to the nature of the discipline problem
- b. Student will follow any discipline consequence set forth by school officials with regard to the offense.
- c. Student/teacher will implement plan to prevent any further action with regard to discipline issues
- d. Parents will be contacted by teacher and advised of discipline situation with regard to contract for medical academy.

SHOULD CODE OF CONDUCT CONTINUE TO BE AN ISSUE FOR A MEDICAL ACADEMY STUDENT, THE ACADEMY STAFF WILL MAKE RECOMMENDATION FOR REMOVAL OF STUDENT FROM ACADEMY.