



**Wiregrass Ranch High School**  
**2909 Mansfield Boulevard**  
**Wesley Chapel, Florida 33543**  
**(813) 346-6000 FAX: (813) 346-6091**

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**Principal – Jennifer Waselewski**  
**Assistant Principal: Krystal Packard • Assistant Principal: Christy Rankin**  
**Assistant Principal: Allison Taylor • Assistant Principal: Diamela Vergne**

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\*Parents: Per District policy, please be advised that the days before a scheduled break or before or after testing are considered "Regular School Days" (**8:10 am– 2:36 pm**). If you choose to sign your child in/out during those days, please note that we can only excuse absences for regularly accepted circumstances. \*Coming in late due to scheduled testing or leaving early afterwards because the test is finished is **not** considered an excusable absence). \*Please be advised as well that we cannot interrupt a class during testing. If your child is finished with his or her test, others may still be testing within the classroom. We respectfully ask that you please schedule your appointments appropriately to ensure that any disruptions can be avoided.

If the absence is unavoidable, please fill out the form below so that we can pre-load the student's absence and allow them to leave at a designated time. This protocol will avoid phone calls and unnecessary congestion during these very important dates and times.

STUDENT NAME: \_\_\_\_\_

STUDENT #: \_\_\_\_\_

PARENT NAME: \_\_\_\_\_

PARENT PHONE#: \_\_\_\_\_

PARENT E-MAIL: \_\_\_\_\_

DATE OF ABSENCE/S \_\_\_\_\_

REASON FOR SIGN IN/OUT \_\_\_\_\_

PERIOD ARRIVING LATE: \_\_\_\_\_

PERIOD LEAVING EARLY \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_